

**REGULATIONS FOR 22<sup>nd</sup> BELO HORIZONTE INTERNATIONAL SHORT FILM  
FESTIVAL (FESTCURTASBH)  
TERMS AND CONDITIONS 2020**

Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes - APPA make public the regulations for the 22<sup>nd</sup> Belo Horizonte International Short Film Festival (FESTCURTASBH) by means of Associação Pró-Cultura e Promoção das Artes – APPA for the submission, selection and awarding of the short films to be screened during the Festival, which will take place at the following locations, by the conditions settled at these public regulations.

**1. OBJECT:**

1.1. The object of the present regulation is the selection and awarding of films to be screened at the 22<sup>nd</sup> Belo Horizonte International Short Film Festival (FESTCURTASBH), produced by Cinema Department of Fundação Clóvis Salgado and by Associação Pró-Cultura e Promoção das Artes - APPA, that aims to propagate the production of short films, as well as to contribute to the reflection on the screened films and support the exchange between Brazilian and International filmmaking;

1.2. Competitive and parallel sections with the selected films, from **August 14, 2020 to August 23, 2020**, to be hold at Cine Humberto Mauro/Palácio das Artes, and other venues to be defined;

1.3. The festival program is also composed by special sections, not linked to the submission and selection process established in this regulation, and whose definition is attributed to the Festival's Organizing Committee.

**2. PARTICIPANTS:**

2.1. Participants, to complete the submission, must meet the following requirements:

2.1.1. Participation is eligible to any natural person over 18 years old, or legally emancipated, in good standing;

2.2. Members participating in the Organizing and/or Selection Committees, as well as the interns, servants or service providers from Fundação Clóvis Salgado, Associação Pró-Cultura e Promoção das Artes - APPA or partners of the festival are not allowed to apply for the selection process.

### **3. SUBMISSIONS:**

3.1 All submissions must be made through Shorthfilmdepot Platform ([www.shortfilmdepot.com](http://www.shortfilmdepot.com)), from **February 12, 2020 to March 30, 2020**;

3.2. FESTCURTASBH does not charge any fees for submissions. Nevertheless, participants must be aware of the preview format chosen for sending preview copies in Shortfilmdepot Platform;

3.3. The preview copy can be send in DVD or DVD-R formats (to be shipped by regular mail or delivered in person to the Festival's Organization) or can be uploaded in digital format in the Shortfilmdepot Platform, whose fees and details are available at [www.shortfilmdepot.com](http://www.shortfilmdepot.com);

3.4. Applicants of the short films submitted are responsible for all shipping expenses of the required material, which must arrive until the following deadline: **April 06, 2020**;

3.5. DVDs will only be accepted by post or via specialized shipping companies to the following address:

#### **FUNDAÇÃO CLÓVIS SALGADO**

**Cine Humberto Mauro**

**22º Festival Internacional de Curtas de Belo Horizonte**

**Av. Afonso Pena, 1.537 – Centro**

**Belo Horizonte - Minas Gerais – Brazil | Postal Code: 30.130-004**

3.5.1 In case of international submissions, it is strongly recommended to send the material by regular post, avoiding taxes (the Festival will not be responsible for any additional charges). It is also recommended to send the material as soon as possible to ensure its arrival within the deadline (**no later than April 06, 2020**);

3.6. The Festival's Organization is not responsible for returns, deviations, taxes or any other expenses resulting from the mailing, shipment and delivery of the required materials for submission;

3.7. Short films with final editing in **2019 and 2020** can apply;

3.8. The Festival will accept short films with maximum running time of 45 minutes (except advertising or institutional films), finished in 35mm, 16mm film formats or any digital format;

3.9. The Festival organization reserves the right to invite films to take part of the selection process during the period of submissions;

3.10 If the film has dialogues in languages other than Portuguese, the preview copy of the film must be subtitled in English or Portuguese;

3.11. For the screening of Brazilian short films in the festival, a dialogue/commentaries/text list in English is mandatory;

3.12. For the screening of national and international short films, the production of the event may require an audio description and/or closed caption transcripts. However, the lack of any of these will not prevent the film from being selected;

3.13. During the Festival, the copies of all submitted short films can be made available to other festival's curators and to general audience, in a settled structure in one of the festival's venues, at no costs for the Belo Horizonte International Short Film Festival;

3.14. The copies of the submitted short films will integrate the Belo Horizonte International Short Film Festival's film collection and can be available for research, with non-commercial purposes, at no costs for the Belo Horizonte International Short Film Festival;

3.15. The Belo Horizonte International Short Film Festival will hold an Itinerancy Program with the films selected for its 22<sup>nd</sup> edition, which may cover cities from the countryside of Minas Gerais State, other Brazilian cities and countries. The aim of this activity is to expand the access to short films, in partnership with schools and other cultural institutions, always in non-commercial screenings, with free entrance. In addition, Cine Humberto Mauro, headquarters of the festival, may hold special screenings of selected films during its annual program. By submitting a film to the festival, the legal representative of the film authorizes the film, if selected, to participate in the Itinerancy Program and other programs in Cine Humberto Mauro, with no fees for the festival at any time;

3.16. Short films screened in previous editions of the festival will not be accepted;

3.17. The submission of films in the Festival implies the full acceptance of all the rules and conditions in this regulation.

#### **4. ORGANIZING COMMITTEE:**

4.1 The entire process will be organized by the Organizing Committee, formed by the team of Cine Humberto Mauro, by Fundação Clóvis Salgado and by Associação Pró-Cultura e Promoção das Artes - APPA, with the following activities:

4.1.1. Tracking and checking the arrivals of DVDs, either delivered personally or sent by mail; as well as downloading the online short films at [www.shortfilmdepot.com.br](http://www.shortfilmdepot.com.br);

4.1.2. Checking if the material received and the information required by this regulation are appropriate;

4.1.3. Organizing the work of the Selection Committee;

4.1.4. Solving the controversies, doubts or any situation that might occur from the selection and/or awarding process;

4.1.5. Enabling the Brazilian, International and Minas Competitive Sections, as well as the parallel sections of the 22<sup>nd</sup> Belo Horizonte International Short Film Festival;

4.1.6. Making public every step of the selection process;

4.1.7. Ensuring the accomplishment of these rules and suggesting further adaptations to them;

4.1.8. Monitoring the competition's dissemination process, which includes production of graphic material and media advisory.

4.2 If necessary, for reasons of majeure force or administrative convenience, with due justification and always seeking the public interest, Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes - APPA may, without restriction, cancel, bring forward or extend the dates, as well as transfer to another space, change the time of the screening / event.

## **5. SELECTION:**

5.1. The short films will be selected by a committee formed by 10 full members pointed out by Fundação Clóvis Salgado, through an ordinance, that shall be published on the website of the Fundação Clóvis Salgado and APPA.

5.2. The members of the Selection Committee may be replaced at any time, if unable to attend and/or due to noncompliance with the regulations established by the Festival organizers.

5.3. The film selection will be held in Selection Committee's meetings.

5.4. The festival has three official Competitive Sections (International, Brazilian and Minas) and Parallel Sections. The selection committee will decide in which section the selected films will be featured and will communicate this decision to their submitters. By submitting a film, the participant agrees that, if selected, the film may be included in any section of the festival, respecting the main country or region of production of each film;

5.5. All films submitted to festival will be considered by the selection committee, that will attribute notes (ranging from 1 to 5), based on the following evaluation criteria:

Conceptual and Aesthetic propositions that make creative use of the means of production
Conceptual and Thematic Relevance
Innovation
Social and Cultural Impact
Contribution to the enhancement of audiovisual language
Narrative and film approaches

5.6. The selected short films will be officially announced at the Festival's website from **June 19, 2020**.

## **6. APPEALS, CLARIFICATIONS AND CHALLENGES**

6.1 Requests for clarifications regarding this regulation shall be forward to the Organizing Committee, up to three working days prior to the submissions deadline, by e-mail at: [programacao@festcurtasbh.com.br](mailto:programacao@festcurtasbh.com.br);

6.2 The deadline for challenging the terms of this regulation shall be up to 05 (five) working days before the submissions deadline, established in the 3.1 item of this regulation, and may be presented by any citizen and participant;

6.3 The Organizing Committee shall respond to a request of challenge within 03 (three) working days;

6.4 In case of acceptance of short films that do not meet any requirement of this regulation, appealing is applicable to the Organizing Committee up to 05 (five) working days after the announcement of selected films at the FCS ([www.fcs.mg.gov.br](http://www.fcs.mg.gov.br)) and APPA ([www.appa.art.br](http://www.appa.art.br)) website;

6.5. Requests for clarifications, challenges and appeals may be sent via Protocol at Belo Horizonte International Short Film Festival headquarters, located at the administrative office of Cine Humberto Mauro (Fundação Clóvis Salgado, Avenida Afonso Pena, 1537, Centro, Belo Horizonte, Minas Gerais) or electronically by the e-mail: [programacao@festcurtasbh.com.br](mailto:programacao@festcurtasbh.com.br);

6.6 The decisions on appeals and challenges will be publicly posted to all concerned parties at [www.fcs.mg.gov.br](http://www.fcs.mg.gov.br) and [www.appa.art.br](http://www.appa.art.br).

## **7. FILMS FOR SCREENING:**

7.1. Selected applicants are responsible for the sending of screening copy.

7.2. The selected short films, in any format, must arrive at the Festival Office no later than **July 10, 2020**. This will also be the deadline for receiving all digital materials, sent by mail, carriers or upload. If the responsible for sending the selected film does not meet the deadline, the title can be removed from the festival's program.

7.3. The short films in digital format should be sent preferably in DCP, *Apple ProRes* or *Cineform*.

7.4. For short films in DCP or 35mm and 16mm prints will be required also a digital copy of the film encoded in H.264.

7.5. The digital screening copy can be uploaded on the internet or can be shipped into a DVD, USB flash drive or external hard drive. The Festival's Organizing Committee is not responsible for any damage caused to the medias above mentioned during shipping route.

7.6. All shipping fees and expenses of the screening copies and promotional material (if any) are the sender's responsibility;

7.7. Shipping procedures for international films: whenever possible, films should be sent to the Festival by the diplomatic services of the country of origin. If this option is not available, the films should be clearly marked "For cultural purpose only, no commercial value". The organizers of the Festival will not be responsible for payments of fees and taxes regarding foreign packages.

7.8. Applicants should inform the Festival's Organization by e-mail all information regarding shipment of the screening copies – mailing date, form of transportation, tracking numbers, etc.

7.9. The responsible for each short film allows the public broadcast of excerpts of maximum 60 seconds of the selected short film, in public or paid Brazilian or foreign television channels, and/or on the Internet, as part of the dissemination of the Belo Horizonte International Short Film Festival at any time, and understands that there will be no costs associated to copyright or rights of image use.

## **8. AWARDS:**

8.1. The films screened at the Competitive Sections will compete for the Official Jury Award, with the gross amount of R\$ 5.000 (five thousand reais) which will be offered to the best short-film, in each competitive section (Minas, Brazilian and International). The amounts are subjected to taxes deduction and wire transfer expenses applicable both nationally and internationally.

8.2. The Official Jury for the Competitive Sections will consist of professionals of renowned competence and authority in the cinematographic area, invited by the Festival's Organization after the opening of submissions.

8.3. The Official Jury will consider the same evaluation criteria of the festival selection committee, as follows:

Conceptual and Aesthetic propositions that make creative use of the means of production
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Conceptual and Thematic Relevance
Innovation
Social and Cultural Impact
Contribution to the enhancement of audiovisual language
Narrative and film approaches

8.4. All selected films for screening at the festival, regardless of the section/program, will compete for the Popular Jury Award (defined by public voting), except for those screened at the Children's and Special Sections.

8.5. Additional awards might be created, which will be disclosed later in the future.

**9. RETURNING OF SCREENING COPIES:**

9.1. The Festival's Organization will be responsible for the costs of shipment in returning 16mm or 35mm film prints, tapes or digital media (HD, pen drives, etc.) of the short films sent for screening.

9.2. The return will happen within 45 days after Festival's closure, to the address informed by the person responsible for the copy.

9.3. The Festival's Organization will be responsible for the costs related to the storage, safety and maintenance of the screening copies of the selected short films, as long as they are in the Festival's possession.

9.4. In case of deviation or damage, the reimbursement will be limited to the making of a new copy, pending proof of the Festival's responsibility through a police or judicial document.

**10. COPYRIGHTS AND PERSONALITY RIGHTS:**

10.1. It is the unique, exclusive and unmitigated responsibility of the applicant who submits its audiovisual work to the Festival the observance and regularization of all and any copyright issues related to images, voices and names of those involved in the work submitted, fitting him exclusively to obtain consent of those involved to use, vehicle and make available the audiovisual work, in the coverage of this regulation, owning full respect to the legislation in effect and shouldering the respective payment, if it's the case, exempting the Festival's Organization of any liability related to any breach.

10.2. Full credit, mentioning the name of all involved (other authors/directors, screenwriters/arguments, soundtrack composer, animators, cast, persons portrayed), should be inserted in the submitted audiovisual work itself and identified in the corresponding fields of the entry form.

10.3 It is the unique, exclusive and unmitigated responsibility of the applicant who submits to the festival to declare the absence of plagiarism of the works presented, as well as guarantees the image rights and copyright thereof, exempting the Fundação Clóvis Salgado,

Associação Pró-Cultura e Promoção das Artes – APPA and their partners, supporters and / or sponsors, of any responsibility in that regard.

10.3.1 In case Fundação Clóvis Salgado, Associação Pró-Cultura e Promoção das Artes- APPA and their partners, supporters and / or sponsors are sued in court or out of court in its own name, it should have a claim to the detriment of the applicant, pursuant to article 125 of the Brazilian Civil Suit Code.

## **11. FINAL CONSIDERATIONS:**

11.1. Any further clarifications and orientations for the participation in this contest can be made by telephone: +55 (31) 3236-7367; website: [www.festcurtasbh.com.br](http://www.festcurtasbh.com.br); or e-mail: [programacao@festcurtasbh.com.br](mailto:programacao@festcurtasbh.com.br).

11.2. The omitted cases shall be decided by Fundação Clóvis Salgado and Associação Pró-Cultura e Promoção das Artes – APPA and any doubts and/or controversies that may arise will be settled by the courts of the city of Belo Horizonte, being resigned any other court regardless of any special justification.

## **ANNEX I**

(from regulation – 22<sup>nd</sup> Belo Horizonte International Short Film Festival)



## **22<sup>nd</sup> BELO HORIZONTE ISFF'S SCHEDULE**

Opening Submissions	<b>February 12, 2020</b>
Deadline for Submissions	<b>March 30, 2020</b>
Deadline for arrival of preview copies in DVD or DVD-R	<b>April 06, 2020</b>
Deadline for notification of selected short films	<b>June 19, 2020</b>
Deadline to receive the screening copies material (dialogue list, pictures, technical sheet, etc.)	<b>July 10, 2020</b>
Deadline for arrival of screening copies	<b>July 10, 2020</b>
22 <sup>nd</sup> Belo Horizonte International Short Film Festival	<b>August 14, 2020 to August 23, 2020</b>

### **SHIPPING ADDRESS**

FUNDAÇÃO CLÓVIS SALGADO – PALÁCIO DAS ARTES  
GERÊNCIA DE CINEMA –  
22<sup>nd</sup> Belo Horizonte International Short Film Festival  
Av. Afonso Pena, 1.537 - Centro  
Belo Horizonte – Minas Gerais –Brazil  
Postal Code: 30.130-004